

Administration

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OBJECTIVES

1. Enhancing the skills of management and administration of the JPP and optimize the use of human resources professional in providing services to the department .
2. Improving management of the operation more efficient training to the staff of the JPP Enhance and strengthen quality management in accordance with the objectives of JPP .
3. Implement asset management department gradually and thoroughly.
4. Strengthen financial management and conservation policy at optimum level and circular in accordance with applicable regulations .
5. Implement logistics service management event management / university official activities .

FOUR SECTORS INVOLVED : -

1. Administration and Governance Sector
 - i) General Administration and Governance Section
 - ii) Human Resource Management Section
 - iii) Financial Management and Budget Section
2. Sector Events
 - i) Events Section
3. Quality and Asset Management Sector
4. Customer Service Sector