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**INNOVATION AND COMMERCIALISATION MANAGEMENT CENTRE**

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**DISCLOSURE FORM FOR TRADE/ SERVICE MARK/ COPYRIGHT/ INDUSTRIAL DESIGN/ INTEGRATED CIRCUIT/ TRADE SECRET PROTECTION**

***(Please complete this form with IP1.)***

**PART A (This Section MUST BE COMPLETED.)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Researcher** | : |  | |
| **IC/ Passport No.** | : |  | **Staff ID :** |
| **Co-researcher(s) (if any)**  *(Please include IC/Passport No. & email address and give attachment if necessary. )* |  | 1. | |
|  | 2. | |
| **Faculty/Institution** | : |  |  |
| **Tel. No.** | : | **H/P No. :** | **Fax No. :** |
| **E-mail** | : |  | |
| **Duration of Research** | : | **Start :** | **End :** |
| **Title of Research Project** | : |  | |
|  | : |  | |
| **Grant’s Code (if any)** | : |  | |
| **Source of Funding (if any)** |  |  | |
|  |  |  | |
| **Title of Invention** | : |  | |

**PART B: REQUEST FOR SEARCH & FILING**

***(Tick (√) all those appropriate)***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Trademark (TM)/ Service Mark (SM)** |  |  | **Statutory Declaration for Copyright (CR)** |  |
| *Please completed* ***Part C*** |  |  | *Please completed* ***Part D*** |  |
|  |  |  |  |  |
| **Industrial Design (ID)** |  |  | **Statutory Declaration for Integrated Circuit (IC)** |  |
| *Please completed* ***Part E*** |  |  | *Please completed* ***Part F*** |  |
|  |  |  |  |  |
| **Trade Secret (TS)** |  |  |
| *Please completed* ***Part G*** |  |  |

**PART C: TRADEMARK/SERVICE MARK**

|  |  |  |
| --- | --- | --- |
| **Brief description of product which the TM/SM represents:** | | |
|  |  |  |
|  |  |  |
| **Class of TM/SM** | : |  |
| **List of Goods or Service** | : |  |
|  |  |  |
| **Representative of TM/ SM** | : |  |
|  |  |  |
|  | | |
| \* *Please refer to* <http://www.myipo.gov.my/en/apply-for-trade-marks/?lang=en%2F#classes-of-goods-services%20> *for class & list of goods/ service.*  *\* Please use attachment if necessary and softcopy of representative of TM/ SM must be submitted.* | | |

**PART D: COPYRIGHT**

|  |  |  |
| --- | --- | --- |
| **Brief description of copyrighted work:** | | |
|  |  |  |
|  |  |  |
| **List of Co-Author (s)** | : | 1. |
| *(with IC/ Passport No.)* | : | 2. |
|  |  |  |
| **Date of Work Completion** | : | DD/ MM/ YY |
| **Date of First Publication** (if related) | : | DD/ MM/ YY |
|  | | |
| *\* Please use attachment if necessary*  *\* Please prepare 2 sets of exhibit for university’s record and notification with MyIPO* | | |

**PART E: INDUSTRIAL DESIGN**

|  |  |  |
| --- | --- | --- |
| **Brief description of product which the ID represents:** | | |
|  |  |  |
| **List of Co-researcher (s)** | : | 1. |
| *(with IC/ Passport No.)* |  | 2. |
| **Three-Dimensional Illustration/ Pictures of ID** *(Top, Bottom, Left & Right Side of ID)* | : |  |
|  | | |
| *\* Please use attachment if necessary and pictures in softcopy of ID must be submitted.* | | |

**PART F: STATUTORY DECLARATION FOR INTEGRATED CIRCUIT (IC)**

|  |  |  |
| --- | --- | --- |
| **Brief description of IC:** | | |
|  |  |  |
|  |  |  |
| **List of Co-Author (s)** | : | 1. |
| *(Please include IC/Passport No. & email address and give attachment if necessary. )* | : | 2. |
|  |  |  |
| **Date of Work Completion** | : | DD/ MM/ YY |
|  | | |
| *\* Please use attachment if necessary*  *\* Please prepare illustration/ pictures of IC in softcopy as exhibit for university’s record* | | |

**PART G: TRADE SECRET**

|  |  |  |
| --- | --- | --- |
| **Brief description of Trade Secret:** | | |
|  |  |  |
|  |  |  |
| **List of Co-Author (s)** | : | 1. |
| *(Please include IC/Passport No. & email address and give attachment if necessary. )* | : | 2. |
|  |  |  |
| **Date of Work Completion** | : | DD/ MM/ YY |

|  |
| --- |
| *\* Please use attachment if necessary*  *\* Please submit a hardcopy of formulation/ know how marked CONFIDENTIAL (every sheet) in a sealed envelope* |

**PART H**

**I hereby disclosing the information needed for further process of Intellectual Property protection.**

Applicant’s Signature: Date:

Official Stamp:

**PART I** *[For PPIP use only]*

Date of receipt:

Ref: **IP3/**

Comments:

Appointed Agent: