

**5th REGIONAL CONFERENCE ON CAMPUS SUSTAINABILITY 2018 (5RCCS2018)
CONFERENCE REGISTRATION FORM**

INSTRUCTION: Complete this registration form and return it with proof of fee payment to rccs@ums.edu.my with subject title 5RCCS2018. Questions about registration can be made by contacting the conference secretariat via email to rccs@ums.edu.my

Contact details				
<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Dr
<input type="checkbox"/> Prof.	<input type="checkbox"/> Assoc. Prof.	Other (please specify)		
Name				
Organisation				
Position				
Address				
Suburb/Town				
State		Country		Postcode
Work phone	()	Work fax	()	Mobile
Email				

Conference registration		
Registration type	Fee	Due date for registration and full payment is 2nd March 2018. Cancellation statement: Cancellations for the conference received in writing by the conference secretariat <u>before 2nd March 2018</u> will be accepted and all fees refunded less an administrative fee of RM100. Cancellations received after this date cannot be accepted and will not be refunded. Transfer of registration: Transfer of your conference registration to another person is acceptable <u>before 2nd March 2018</u> . Please advise the conference secretariat in writing the full name and details of the person who will replace you. Non-attendance: No refunds will be made for non-attendance of the conference.
Regular (individual) 07-08.04.15	<input type="checkbox"/> RM250	
Student (individual) 07-08.04.15	<input type="checkbox"/> RM250	

Method of payment	
Payments are in Ringgit Malaysia (RM) and must be made before or on 2 nd March 2018	
<input type="checkbox"/> Cheque – please send cheques together with the completed registration form to: 5RCCS2018 Secretariat, Faculty of Business, Economics and Accountancy, Universiti Malaysia Sabah, Jalan UMS, 88400 Kota Kinabalu, Sabah, Malaysia.	Cheques payable in RM to Bendahari Universiti Malaysia Sabah
<input type="checkbox"/> Bank transfer/Cash deposit – when sending a bank transfer or making a cash deposit, please send the remittance advice or bank slip and the participant's particulars to the conference secretariat via email to rccs@ums.edu.my with subject title 5RCCS2018 Registration Fee	Bank Name/Address: Maybank, Jalan Pantai, Kota Kinabalu, Sabah, Malaysia Account Name: Bendahari Universiti Malaysia Sabah Account Number : 510013024241 (Swift Code : MBBEMYKLXXX) All bank fees must be covered by the participant
<input type="checkbox"/> Local Purchase Order or Undertaking Letter (applicable for and accepted from <u>Malaysian government and statutory bodies only</u>) – please bring original document during the conference and send a copy (pdf/jpeg file format) with the participant's particulars to the conference secretariat rccs@ums.edu.my with subject title 5RCCS2018 Registration Fee	Complete the contact details of the person issuing the Local Order or Undertaking Letter below: Name: Position: Department/Faculty: Work phone: E-mail:

Preferred working group on Tuesday, 20 th March 2018 (Afternoon Session). Please select only one.		
<input type="checkbox"/> Workshop 1: Environmental Management System	<input type="checkbox"/> Workshop 2: Self-Management in Sustainability	<input type="checkbox"/> Workshop 3: Outreach and Human Resources

Conference dinner and networking on Tuesday, 20 th March 2018 (Evening). Please indicate below.	
<input type="checkbox"/> Yes, I will attend the dinner.	<input type="checkbox"/> No, I will not attend the dinner.

Special requirements for the conference		
Please list any special requirements.	<input type="checkbox"/> Vegetarian meals	<input type="checkbox"/> Wheelchair access
		<input type="checkbox"/> Others - please specify:

How did you find out about the conference?		
<input type="checkbox"/> UMS website	<input type="checkbox"/> Conference flyer	<input type="checkbox"/> Direct email notification
<input type="checkbox"/> ISCN website	<input type="checkbox"/> Conference Alerts website	<input type="checkbox"/> Returning conference participants
<input type="checkbox"/> Facebook/Social media	<input type="checkbox"/> Word of Mouth/Electronic Word of Mouth	<input type="checkbox"/> Others – please specify:

Declaration: I HEREBY DECLARE THAT THE ABOVE INFORMATION ARE CORRECT.	
SIGNATURE	DATE