



**UMS**  
UNIVERSITI MALAYSIA SABAH

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BAHAGIAN PERKHIDMATAN AKADEMIK  
JALAN UMS, 88400 KOTA KINABALU SABAH  
Telefon : (+6088) 320000 samb 691379/691250/692112  
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**UMS/BPA/03-13**

**PERMOHONAN RAYUAN MENDUDUKI PEPERIKSAAN GANTIAN  
APPLICATION FORM FOR REPLACEMENT EXAMINATION (MAKE-UP EXAM)**

**MAKLUMAT MENGENAI PEMOHON/ INFORMATION ON THE APPLICANT**

No. Pelajar / Student No : \_\_\_\_\_  
 Nama Pelajar / Student's Name : \_\_\_\_\_  
 Telefon Bimbit / Handphone No.: \_\_\_\_\_  
 Fakulti / Faculty : \_\_\_\_\_  
 Program Pengajian / Course : \_\_\_\_\_

**BUTIRAN PERMOHONAN / INFORMATION ON THE APPLICATION**

Rayuan Menduduki Peperiksaan Gantian bagi Peperiksaan Semester : \_\_\_\_\_ Sesi: \_\_\_\_\_ atas sebab:  
*Appeal for a Replacement Examination Session Semester: Session: because of*

- Sakit (Sila sertakan sijil akuan sakit dari doctor berkenaan.) atau  
*Illness (Please attach your medical certificate from the doctor concerned.) or*
- Kematian (sila sertakan sijil kematian)  
*Death (Please attach a death certificate.)*

Saya memohon untuk menduduki Peperiksaan Gantian bagi kursus tersebut dibawah:  
*I hereby apply to sit for a replacement examination (make-up examination) for the the following course(s):*

Bil. No	Kod Kursus / Course Code	(Nama Kursus) / Course Title (Name of the Course)	Tarikh & Masa Jadual Peperiksaan Asal / Date and Time of the Original Examination

\_\_\_\_\_  
 Tandatangan Pelajar / Student's Signature:

Tarikh / Date: \_\_\_\_\_



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**UMS/BPA/03-13**

**PERMOHONAN RAYUAN MENDUDUKI PEPERIKSAAN GANTIAN**  
**APPLICATION FOR A REPLACEMENT EXAMINATION (MAKE-UP EXAMINATION)**

<b>Untuk Kegunaan Fakulti/Pusat/Institut</b>	
<i>For Official Use (To be Completed by the Faculty/Centre)</i>	
<p>* Sila tandakan pada ruang berkaitan <i>Please mark the part which is related</i></p> <p>Saya mengesahkan bahawa pelajar bernama: _____ telah <i>I hereby confirm that a student named _____ has</i></p> <p><input type="checkbox"/> memaklumkan <i>informed</i></p> <p><input type="checkbox"/> tidak Memaklumkan <i>not informed</i></p> <p>* saya mengenai permohonan menduduki Peperiksaan Gantian atas sebab yang dinyatakan di atas. <i>me about his/her application to take the Replacement Examination for reason(s) stated above.</i></p> <p>Saya / <input type="checkbox"/> bersetuju / <input type="checkbox"/> tidak bersetuju <i>agree / disagree</i></p> <p>* memberi kelulusan kepada pelajar menduduki Peperiksaan Gantian ini bagi kursus berkenaan: <i>to permit the student to take the Replacement Examination for the course concerned:</i></p> <p style="text-align: right;">_____</p> <p style="text-align: right;"><i>Kod Kursus / Course Code</i></p>	<p>Tarikh / Date: _____</p>
<p>_____</p> <p>Tandatangan Dekan &amp; Cop <i>Dean's Signature &amp; Stamp</i></p>	<p>Tarikh / Date: _____</p>
<b>Untuk Kegunaan Bahagian Perkhidmatan Akademik</b>	
<i>For Official Use (To be completed by the Academic Services Division)</i>	
<p>Tarikh terima permohonan: <i>Date of receipt of the application</i></p> <p>_____</p>	
<p>Pelajar berkenaan telah dimaklumkan mengenai keputusan ini melalui surat bertarikh : <i>The applicant concerned has been informed of the decision via a letter dated:</i></p> <p>No. rujukan surat: _____ <i>Reference number of the letter:</i></p>	
<p><b>Arahan Penting Untuk Pemohon:</b> <i>Important Instructions for the Applicant:</i></p> <ol style="list-style-type: none"> <li>1. Permohonan hendaklah dibuat dalam tempoh 48 jam selepas berakhirnya tarikh peperiksaan kursus yang hendak diulang kepada Dekan Sekolah masing-masing. <i>Application must be made within 48 hours after the examination of the course and submitted to the Dean of the school.</i></li> <li>2. Sila sertakan Slip Menduduki Peperiksaan anda. <i>Please enclose a copy of your Examination Result Slip.</i></li> <li>3. Sila isi dua (2) salinan borang UMS/BPA/03-13, satu salinan lengkap hendaklah disimpan oleh pelajar dan satu salinan lagi dikemukakan kepada Dekan Sekolah/Pusat melalui Penolong Pendaftar Sekolah/Pusat berkenaan. <i>Please complete two(2) copies of the application form (UMS/BPA/03 -13), one (1) copy of which is to be retained by the applicant and another copy is to be submitted to the Dean of the School/Centre via the Assistant Registrar concerned.</i></li> </ol>	